



South Washington County Schools
Cottage Grove, MN

721.4 SENIOR ACCOUNTS-END OF YEAR

I. PURPOSE

1. Remind parents of graduating seniors to monitor their student's meal account to make sure there will not be a balance left in the account at the end of the year.
2. Inform parents of the ~~four~~ **three** options for handling any remaining balance after graduation. ~~Parents will be given the opportunity to indicate their choice on the Nutrition Services web site as to the distribution of any balance; or, they can call the Nutrition Services Department~~ **Parents must call Nutrition Services to make their selection.** The following options will be posted on the department's website ~~on the last day of school through the end of June:~~
 - Parents may request a refund check, only if the amount of the balance is \$10.00 or more. **Refund checks will be mailed to the address on file.**
 - ~~• Parents may pick up a cash refund at the District Service Center only if the balance is less than \$10.00. Specific days and times will be scheduled by Nutrition Services Central Office staff. A Nutrition Services Central Office staff member will be on hand only on those days and times to issue the cash refund.~~
 - Parents may have the balance transferred to another student's meal account.
 - Parents may donate the balance to ~~an~~ **the** Angel Fund.

Any unclaimed balances will be donated to ~~an~~ **the** Angel Fund. **See procedures for accessing the Angel Fund account.**

POLICY ADOPTED: May 24, 2007

POLICY REVIEWED: May, 2011

POLICY REVISED: June 16, 2011, **September 2016**