



## South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

### District Service Center

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### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Superintendent

FROM: Dan Pyan, Director of Finance, 425-6260

DATE: September 7, 2016

TOPIC/PURPOSE OF REPORT: Proposed Levy for Taxes Payable in 2017

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 701

RECOMMENDED BOARD ACTION: Certify Proposed Levy for Taxes Payable in 2017

DATE FOR BOARD ACTION: September 15, 2016

### REPORT

According to "Truth in Taxation" statutes, school districts must certify to the county auditor the proposed levy for taxes payable in 2017 by September 30<sup>th</sup>, 2016. School districts certifying their proposed levy may either certify a specific dollar amount or an amount equal to the maximum levy limitation certified by the Minnesota Department of Education (MDE). Washington County will be instructed to use the levy limitation certified to them by MDE and this amount is used in calculating the proposed property taxes that will appear on the property tax mailings from the county.

MDE has not released the first levy report as of September 7. Information will be provided as soon as possible (on or before September 15) with the levy information.

A discussion on the taxes payable in 2017 will be held during a normal School Board meeting. Administration is recommending that the School Board hold this discussion the night of the December 1, 2016 School Board workshop at 6:30 pm (public comment will be allowed) and final levy certification for will take place at the December 15, 2016 School Board meeting at 6:30 pm. The final certified levy is due to Washington County by December 31<sup>th</sup>, 2016.