



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

ADMINISTRATIVE REPORT

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon, Director of Human Resources

DATE: 5/03/18

TOPIC/PURPOSE OF REPORT: Student Teacher Placement Agreement/ Clinical Placement
Affiliation Agreement

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: 5/10/18

REPORT

The College of St. Scholastica and South Washington County Schools, ISD #833, have a student teacher/ field experience placement partnership that provides student teacher and field experiences in various classrooms throughout ISD 833.

After periodic review of placements in our district, The College of St. Scholastica is requesting that this collaborative relationship remain in place for the next three school years, 2018-2019, 2019-2020, and 2020-2021.

The administration recommends approval of this agreement.



The College of *St. Scholastica*

This agreement between the College of St. Scholastica (College) and South Washington County Schools (District) is for services related to the placement and supervision of student teachers and field experience students for the 2015-2018 school year.

1. The District agrees to supply to student teachers who are accepted by the District, an opportunity to work in a teaching-learning situation with a teacher certified under the regulations of the State of Minnesota.
2. The College will forward requests for the placement of student teachers within a reasonable time in advance of the teaching period, along with relevant information about the candidate to the District. If needed, the College will provide additional information as requested.
3. The District will advise the College as promptly as possible of available opportunities and of the acceptance of the student teacher.
4. During the student teaching time designated by the College, the student will be able to observe classes and carry out work assignments designed to prepare the student for teaching responsibilities.
5. All student teaching shall be under the direction of the District, which may terminate the relationship at any time for breach of rules, regulations, and/or directives.
6. Student teachers will attend the District's student teacher orientation session and provide the funds required for a criminal background check if required.
7. The College will provide additional supervision and direction to the student teacher and assistance to the cooperating teacher as mutually agreed to with the cooperating teacher.
8. In exchange for professional services, the College will send the Cooperating Teacher a stipend of \$150 for each student teacher placed and \$50 stipend for each field experience placement.

By _____ Date _____
SOE Signature

By _____ Date _____
District Signature

By _____ Date _____
Official Signature