



**South Washington County Schools**

Keith Jacobus, Ph.D., Superintendent

**District Service Center**

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**ADMINISTRATIVE REPORT**

TO: Members of the School Board  
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon  
Director of Human Resources  
651.425.6255

DATE: February 22, 2018

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /  
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: March 1, 2018

**REPORT**

**Agenda Item 6.1 – Retirements, Resignations, and Terminations:**

<b>Name</b>	<b>Assignment/Building</b>	<b>Last Day Worked</b>	<b>Type/Reason</b>
Alluru, Lavanya	Paraprofessional/WES	02/23/18	Resignation
Celiberto, Daniele	Paraprofessional/MES	02/28/18	Resignation
Devine, Zachary	Teacher/PHS	TBD	Resignation Pending Suitable Replacement
Erickson, Clete	DOSS/DSC	03/02/18	Resignation
Ersland, Jennifer	Nutrition Service Worker/BES	02/09/18	Resignation
Haesly, Mark	Teacher/CES-NFSI	06/06/18	Retirement
Nelson, Michelle	Teacher/RRES	06/06/18	Retirement
Roberts, Haley	Paraprofessional/WMS	02/08/18	Resignation
Rosheim, Ed	Paraprofessional/NSP	02/23/18	Resignation
Sortor, Richard	Bus Mechanic/TRANS	05/04/18	Retirement
Sullivan, Marit	Teacher/LOA	02/15/18	Resignation
Verschaetse, Francine	Teacher/LOA	02/19/18	Resignation

**Agenda Item 6.2 – Approval of Leave of Absence:**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Type of Leave</b>
Carpendedo, Ashlee	Teacher/MES-VCES	02/14/18-03/23/18	Paid – FML
		03/26/18-05/04/18	Unpaid – FML
Clausen, Daniel	Bus Driver/TRANS	01/22/18-02/01/18	Paid
		02/02/18-02/14/18	Unpaid – Revised End Date
Davis, Jeffery	Custodian/CES	12/14/17-01/31/18	Paid – FML
		02/01/18-03/26/18	Unpaid – Revised End Date – FML
Fiedor, Jennifer	Teacher/LRES	03/05/18-05/25/18	Paid – FML
Grass, Dawn	Paraprofessional/ERHS	02/05/18	Paid – FML
		02/06/18-03/23/18	Unpaid – FML
Hagness, Shannon	Teacher/CGES	11/13/17-02/02/18	Paid – FML
		02/03/18-02/23/18	Paid – Partial Leave – FML
Jungwirth, Erika	Teacher/WHS	02/10/18-02/23/18	Paid – FML
		02/26/18-05/11/18	Unpaid – FML
Kotfis, Jessica	Teacher/SPSVC	01/08/18-02/13/18	Paid – FML
		02/14/18-04/05/18	Unpaid – Revised End Date – FML
Lewis, Rebecca	Teacher/LRES	02/05/18-06/06/18	Unpaid
Roarke, Rachael	Paraprofessional/LRES	02/06/18-02/09/18	Paid – FML
		02/12/18-04/03/18	Unpaid – FML
Rowell, Nichole	Paraprofessional/WHS	02/05/18-06/04/18	Paid/Unpaid (Intermittent) – FML
Thoe-Austin, Bonnie	Teacher/PHS	01/16/18-06/08/18	Unpaid (Intermittent) – FML
Zarske, Jeff	Foreman/GCES	12/18/17-03/05/18	Paid – Revised End Date – FML

**Agenda Item 6.3 – Approval of New Employees / Change of Status:**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Reason</b>
Awada, Andrea	Long Term Teacher Sub/GCES	01/29/18-04/30/18	New Hire
Bealke, Dave	Asst. Softball Coach/ERHS	03/12/18-06/02/18	Extra Curricular
Bowden, Ursula	Spring Play Asst. Director/WHS	03/12/18-05/04/18	Extra Curricular
Brooksby, Aaron	Bus Driver/TRANS	02/08/18	Part-Time w/Benefits to Full-Time
Carline, Melissa	Kids Club Supervisor/Float	02/12/18	New Hire
Dinndorf, Anna	Teacher/OMS	02/05/18-06/08/18	New Hire
Egbert, Chad	Asst. Softball Coach/ERHS	03/12/18-06/02/18	Extra Curricular
Forsberg, Brooke	Nutrition Service Worker/DSC	02/05/18	New Hire
Francisco, Kelly	Paraprofessional/WMS	02/05/18	Para Sub to Full-Time
Froiland, Jane	Spring Play Director/WHS	03/12/18-05/04/18	Extra Curricular
Garofalo, Janice	Nutrition Service Worker/DSC	02/05/18	New Hire
Gribble, Sharon	Paraprofessional/BES	01/16/18	Para Sub to Full-Time
Hammergren, Richard	Bus Driver/TRANS	02/08/18	Sub to Full-Time
		02/12/18	Full-Time to Sub
Hartfiel, Peggy	Paraprofessional/PES	12/07/17	Para No Benefits to Part-Time
Hill, Andy	Spring Weight Room Advisor/WHS	03/05/18-06/06/18	Extra Curricular
Jankowski, Jamie	Winter Weight Room Advisor/WHS	01/11/18-03/02/18	Extra Curricular
	Spring Weight Room Advisor/WHS	03/05/18-06/06/18	Extra Curricular
Jarosz, Liz	Asst. Softball Coach/ERHS	03/12/18-06/02/18	Extra Curricular
Kenney, Angela	Asst. Softball Coach/ERHS	03/12/18-06/02/18	Extra Curricular
Lanz, Jenn	Paraprofessional/PHS	02/05/18	New Hire
Lemay, Taylor	Asst. Softball Coach/ERHS	03/12/18-06/02/18	Extra Curricular
Manis, Katie	Asst. Softball Coach/ERHS	03/12/18-06/02/18	Extra Curricular

**Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Reason</b>
McKeague, Sunee	Paraprofessional/VCES	02/12/18	Para Part-Time to No Benefits
Murray, Afton	Softball Coach/ERHS	03/12/18-06/02/18	Extra Curricular
Percy, Michael	Bus Driver/TRANS	02/14/18	Part-Time w/Benefits to Full-Time
Salava, Susan	Long Term Teacher Sub/ MES-VCES	02/14/18-05/04/18	New Hire
Schultz, Barbara	Nutrition Service Worker/DSC	02/05/18	New Hire
Speirs, Michelle	Paraprofessional/CGES	02/12/18	New Hire
Smith, Justin	Spring Weight Room Advisor/WHS	03/05/18-06/06/18	Extra Curricular
Steffenson, Brandie	Nutrition Service Worker/DSC	02/05/18	New Hire
Tarnowski, Jeff	Strength & Conditioning Coach/WHS	03/05/18-06/06/18	Extra Curricular
Tiedemann, Norm	Spring Play Technical Director/WHS	03/12/18-05/04/18	Extra Curricular
Timbers, Timothy	Bus Driver/TRANS	02/08/18	Sub to Full-Time
VanKleek, Anne	Long Term Teacher Sub/GCES	12/14/17-05/31/18	Revised End Date