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**South Washington County Schools**

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Keith Jacobus, Ph.D., Superintendent

**District Service Center**

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**ADMINISTRATIVE REPORT**

TO: Members of the School Board  
Keith Jacobus, Superintendent

FROM: Dan Pyan, Director of Finance & Operations, 425-6260

DATE: February 14, 2019

TOPIC/PURPOSE OF REPORT: Financial Update

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 701, 702

RECOMMENDED BOARD ACTION: Information

DATE FOR BOARD ACTION: February 21, 2019

**REPORT**

As preparation and planning for the 2019-20 budget has commenced, I will give the School Board an update on the District's budget and discuss factors that influence the financial standing of the School District.

Monthly updates to the School Board, in compliance with School Board policy, will feature timely information. Monthly updates will educate the Board and the public with budget updates, budget presentations, levy information, financial forecasts, taxation, and audit results.

This month's update includes the most recent enrollment projections and also presents the 2019-20 budget preparation schedule.

**South Washington County Schools**  
**Enrollment Projections for budget purposes** (as of 2/1/19)

	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected
	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24
<b>Pre-K</b>	195.18	204.02	236.24	237.00	251.59	250.04	286.68	286.68	286.68	286.68	286.68	286.68
<b>K</b>	1,105.52	1,121.46	1,229.00	1,240.59	1,296.18	1,341.24	1,307.8	1,330.00	1,326.35	1,321.38	1,325.91	1,324.55
<b>PK/SR</b>						17.27	28.00	28.00	28.00	28.00	28.00	28.00
<b>1</b>	1,391.75	1,290.72	1,289.28	1,278.83	1,308.13	1,340.77	1,355.20	1,334.00	1,465.96	1,461.93	1,456.46	1,461.45
<b>2</b>	1,329.75	1,380.15	1,321.05	1,326.57	1,365.73	1,359.71	1,365.40	1,358.00	1,358.18	1,492.53	1,488.43	1,482.86
<b>3</b>	1,353.75	1,364.35	1,402.09	1,354.96	1,416.41	1,412.42	1,385.20	1,367.00	1,388.46	1,388.65	1,526.01	1,521.82
<b>4</b>	1,376.80	1,376.39	1,376.53	1,437.63	1,400.92	1,466.37	1,400.00	1,388.00	1,390.36	1,412.19	1,412.37	1,552.08
<b>5</b>	1,347.79	1,412.21	1,377.19	1,385.75	1,498.43	1,444.56	1,464.40	1,399.00	1,409.35	1,411.74	1,433.91	1,434.09
<b>6</b>	1,356.13	1,330.61	1,395.93	1,323.52	1,384.27	1,486.80	1,398.60	1,469.00	1,372.82	1,382.97	1,385.32	1,407.07
<b>7</b>	1,324.73	1,376.66	1,324.39	1,393.66	1,347.75	1,425.70	1,459.60	1,400.00	1,477.90	1,381.14	1,391.36	1,393.72
<b>8</b>	1,332.55	1,316.94	1,383.32	1,333.71	1,407.43	1,398.11	1,419.80	1,462.00	1,410.42	1,488.90	1,391.42	1,401.71
<b>9</b>	1,405.84	1,384.28	1,359.33	1,409.08	1,415.00	1,463.24	1,440.20	1,462.00	1,514.72	1,461.28	1,542.59	1,441.59
<b>10</b>	1,408.75	1,388.90	1,378.35	1,365.02	1,416.32	1,413.75	1,453.60	1,413.00	1,465.51	1,518.36	1,464.78	1,546.29
<b>11</b>	1,371.40	1,363.63	1,352.37	1,332.64	1,339.06	1,376.09	1,366.40	1,432.00	1,373.81	1,424.86	1,476.24	1,424.16
<b>12</b>	1,349.46	1,406.92	1,372.74	1,375.34	1,330.25	1,371.31	1,420.40	1,340.00	1,450.08	1,391.15	1,442.85	1,494.88
	17,649.40	17,717.24	17,797.81	17,794.30	18,177.47	<b>18,567.38</b>	<b>18,551.28</b>	18,468.68	18,718.59	18,851.75	19,052.32	19,200.95
	0.99%	0.38%	0.45%	-0.02%	2.15%	2.15%	-0.09%	-0.45%	1.35%	0.71%	1.06%	0.78%
<b>WADM</b>	20,465.32	19,359.31	19,425.81	19,436.19	19,828.63	20,257.02	<b>20,263.28</b>	20,170.48	20,457.07	20,584.89	20,794.17	20,941.41
						10-year		9.38%	10.74%	10.91%	9.51%	9.15%

<b>BUDGET ADM</b>	18,490.00	<b>18,783.28</b>
<b>Budget APU</b>	20,036.45	20,502.28
<b>Revenue</b>	\$ 1,907,710	<b>\$(2,067,111)</b>

**South Washington County Schools  
2019-20 Budget Process**

	Draft Deadline	CFAC Presentation	Agenda Deadline	First Reading Board Meeting	Approval Board Meeting
<b>LTFM (Long-Term Facilities Maintenance)</b>	3/14/2019	3/18/2019	4/3/2019	4/11/2019	4/25/2019
<b>Debt Service</b>	3/14/2019	3/18/2019	4/3/2019	4/11/2019	4/25/2019
<b>Operating Capital</b>	3/14/2019	3/18/2019	4/3/2019	4/11/2019	4/25/2019
<b>Trust Fund</b>	3/14/2019	3/18/2019	4/3/2019	4/11/2019	4/25/2019
<b>2018-19 Revised Budget</b>	3/14/2019	3/18/2019	4/3/2019	4/11/2019	4/25/2019
<b>2019-20 Nutrition Services</b>	5/10/2019	5/20/2019	5/15/2019	5/23/2019	6/20/2019
<b>2019-20 Community Services</b>	5/10/2019	5/20/2019	5/15/2019	5/23/2019	6/20/2019
<b>2019-20 Preliminary Budget</b>	5/27/2019	6/17/2019	5/29/2019	6/6/2019	6/20/2019

**Budget Responsibilities**

<b>Staffing and Salaries</b>	Kris Blackburn
<b>Site Discretionary</b>	Kris Blackburn
<b>Site Compensatory</b>	Kris Blackburn
<b>Revenues</b>	Dan Pyan
<b>Special Education Revenue</b>	Manuela Brown
<b>Title Programs</b>	Nikki Kasel
<b>Special Education</b>	Manuela Brown
<b>Debt Service</b>	Dan Pyan
<b>Construction/LTFM</b>	Kris Blackburn
<b>Operating Capital</b>	Dan Pyan
<b>Utilities</b>	Nikki Kasel
<b>All other Services</b>	Nikki Kasel
<b>All other Supplies</b>	Nikki Kasel
<b>All other Capital</b>	Nikki Kasel
<b>Nutrition Services</b>	Wendy Tracy
<b>Community Services</b>	Bob Lawrence